



**ENVIRONMENTAL SERVICES UTILITY
BOARD MEETING
APRIL 19TH, 2021
SUMMARY OF MINUTES**

The meeting for Kankakee Environmental Services Utility was held on Monday, April 19th, 2021 at 6:00 P.M. in the Public Safety Building.

ESU Members Present

Ald Tyler Tall
Ald Michael Prude
Ald Stacy Gall
Ald Larry Osenga
Ald Danita Swanson
Ald Chris Curtis

Superintendent

Pete Schiel

Additional Alderman Present

Ald Dave Crawford

ESU Staff Present

Zach Newton, GIS/Operations Mgr
Dennis Doyle, DPW Asst. Supt.
Alan Toronjo, Lab Manager

Others Present

Elizabeth Kubal, Comptroller
Mike McGrath, Legal
Barbie Brewer-Watson

MAYOR WELLS ARMSTRONG: I will call the meeting to order for Environmental Services Utility Monday, April 19th. I will start with item number one public comments. If you are not part of the committee, this is the only time you will be allowed to speak during this meeting. Anyone have any public comments? Okay, hearing none we will move to roll call please.

ROLL CALL

ZACH NEWTON: Ald Tall - Present Ald Swanson - Present
Ald Prude - Present Ald Curtis - Present
Ald Gall - Present Ald Tetter – Absent
Ald Osenga - Present Clerk Dumas – Absent
PRESENT: 6 ABSENT: 2

APPROVAL OF MINUTES

MAYOR WELLS-ARMSTRONG: Okay, moving on to Item 3 on the agenda is the approval of the minutes. May I have a motion to approve the minutes?

ALD OSENGA: So move.

ALD GALL: Second.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Osenga and Seconded by Alderwoman Gall. Any discussion on the minutes? Alderwoman Swanson?

ALD SWANSON: I don't see my name on there. I'm pretty sure I was there. I take that back, I was out of town. Yeah, sorry about that.

MAYOR WELLS-ARMSTRONG: Okay, Hearing none. All in favor?

BOARD MEMBERS: Aye.

APPROVAL OF BILLS

MAYOR WELLS-ARMSTRONG: Opposed same sign. Minutes are approved. Moving on to Item 4 Approval of the Bills.

ALD SWANSON: I would like to make a motion to approve both bill cycles for the month.

ALD OSENGA: Second.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Swanson and Seconded by Alderman Osenga. Any discussion on the bills? Okay, we will do a Roll Call.

ZACH NEWTON: Ald Tall - Aye
Ald Prude - Aye

Ald Gall – Aye (abstain on check #30300)
Ald Osenga – Aye
Ald Swanson - Aye
Ald Curtis – Aye (abstain on check # 30195)

MONTHLY ACTIVITY REPORTS

MAYOR WELLS-ARMSTRONG: Alright motion carries. Moving on to the Monthly Reports. I will defer to Pete.

PETE SCHIEL:

Thank you very much Mayor. Just a few highlights this evening. The lighting contract from West Avenue to Fifth Avenue the polls and the installation is complete. Kankakee Valley Construction ended up finalizing that sidewalk repair. As you may or may not know, copper infrastructure is no longer valid in the community, they're trying to do with all digital circuits. So, on March 29th, we went ahead and upgraded the circuit here, the transition on the phone lines to that digital circuit transition was very successful, and didn't interfere with day-to-day operations. Also, some of you may have noticed the Easter Seals Broadcast from Joliet again this last Saturday we work well with them and have over the last 10 - 15 years. We have two stormwater discharge incidents this month and Zach may elaborate a little more on those, but just want you to be aware that at 810 South McMullan Drive, and 901 North Greenwood Avenue with those stormwater discharges and we did fine them the maximum amount allowable in our ordinance, they have been doing their due diligence, everything has been cleaned up and taken care of. Also, Clara apologize she wasn't able to make it this evening but she wanted me to let everybody know that the Hobbie Rail Road Traffic box was hit by a two-vehicle accident. The box was rushed here and completed over a week ago. It's been inspected by the Illinois Department of Transportation, the railroad, and Traffic Corporation on last Tuesday. We did receive all the paperwork today, and we're ready to bill the insurance company for that project. The cabinet was about \$26,000 So, we will get some reimbursement from the insurance companies. Zach, would you like to share some items covered in your portion of the report?

ZACH NEWTON:

(inaudible) the hydro is up and running...*(inaudible)*

PETE SCHIEL:

Thank you, Zach. The discharge over in the Eastgate area, that particular situation was reported to the IEPA that is

downstream or upstream of the discharge of the Newton County discharge. So, we had a nice conversation with KRMA and working with some scheduling we're thinking that potentially with them dumping could have surcharged the line. But now there is also the soapy material and we've been in constant contact with Alan. We're not sure if you know combinations of different things are creating issues. Zach has that on a trouble spot rotation now, so we're good to go.

ALD OSENGA:

Do you have any idea how much a camera would cost?

ZACH NEWTON:

Yes. Probably, about \$70,000.00 however, that just for the camera itself is not recommended that you use the way the truck is set up. to get that sort of thing you're probably over \$200,000.00.

PETE SCHIEL:

Yes, wasn't it about \$220,000.00 But keep in mind too that this truck is being used more than it ever has. Every time Zach have had a backup in the past, when they had an issue they just checked the line. Now, every time there is a backup the standard operating procedure that we have is whenever there's a backup. Zach's screw crews televised so that that truck is getting a lot more miles than it ever had in the past.

ZACH NEWTON:

Because you know, we are mandated by CMOM. So, we're doing this and it is a good.

PETE SCHIEL:

Rather than just going randomly televising we're tying it to every single incident so those incidents in the CMOM up they can link those videos to whenever there's a backup. Also, on page 8 you can kind of see from the 810 South McMullen, some of the efforts that were taken place in that situation. Alan, can you share some of the items, maybe come up to the mic share some of the items in your department, and then Dennis, or we'll have you come up next.

ALAN TORONJO:

There is a write up in the packet for everyone here. The Lab was able to assist in those two stormwater incidents both at McMullen and Willow Creek, and the violation that was for sure Williams went ahead and got added directly to their monthly sewer invoice. We had a nice productive meeting with Dow Chemical for the sanitary extension project that would have concluded this month, and in

setting up the last payment that was extended 13 extra months of agreement from all parties. Other than that, not much else I was contacted by USEPA end of March, and they'll be doing another remote audit of the pretreatment program but all of that can be busy with. And that's about all I have.

PETE SCHIEL:

Yeah, so without chemical thanks to efforts with Elizabeth we kind of worked through those items. And there were some rock excavation items and several items, and obviously we want to make sure that we ensure that our businesses stay in our community and we're doing everything we can to assist them. So as Alan had mentioned, the additional charges were continuing at the same cost for another 13 months to recoup their portion of the project. Dennis?

DENNIS DOYLE:

The bulk of its annual report. The weather's been very cooperative. So, we're able to do most of the things that did kind of get us backed up this time of year, so we're doing well on mowing. We are doing well on keeping the intakes cleared out, you know, things that normally causes problems this time of year, so 31 is back from the body shop. They're doing some minor things to the frame, and that'll be back in the, in the fleet here shortly. Other than that, it is business as usual.

PETE SCHIEL:

Any questions for Dennis while he's here?

ALD SWANSON:

Are you doing regular brush pickup?

DENNIS DOYLE:

We are doing regular brush and as fast as we pick it up, it's right there behind us.

ALD SWANSON:

(inaudible)

DENNIS DOYLE:

So, yeah, it's quite a demand this coming year so.

ALD PRUDE:

Dennis, there is a house that burned down I the 300 block of Harrison that has rubbish in the alley behind *(inaudible)* could you *(inaudible)*.

DENNIS DOYLE:

I can take a look at that but we don't clean up private properties, you know without charging the property owner.

ALD PRUDE: (*inaudible*) we don't want to charge people for stuff it is not theirs.

DENNIS DOYLE: Okay. You can see where that will go next. The next thing that happens is everybody who calls everybody who calls in and says somebody dumped this on me. We've been down this road. For years, people have to take some responsibility for their own property, you know, we can't watch everybody's property.

ALD PRUDE: I understand that but when you have senior citizens, and the senior citizen (*inaudible*) we can't keep charging the senior citizen...

DENNIS DOYLE: I will take a look at it.

PETE SCHIEL: Anything else?

ALD CURTIS: Going back to the traffic box at Hobbie Ave & Route 50 Are we putting ballards around that as we do these boxes now or just that one. I know we put one on Maple or Nelson & Court.

PETE SCHIEL: We'll do an analysis I know the one on Nelson & Court was hit four to five times, and given a two-year period. This was a vehicular accident where one person hit another and diverted off the road. This is the first time that I can remember probably in 15 to 20 years, that's been hit so we'll have to do an analysis.

FINANCIALS

MAYOR WELLS-ARMSTRONG: All right, moving on to Item B financials.

PETE SCHIEL: Thank you Mayor, we are at the 11 month mark, did everybody who was a part of this committee get a copy of that. Okay, are we good. Thank you. Track the 11 month mark at 91.67% for the 5110 which is the sewer administration we're at 87% Sewer Services group is doing well and 68.6% Waste Treatment Plant is right on track and 92.1% at the 91.67 mark. Technical Services group is doing well also at 82.4% laboratory services are doing well also at 74%, the debt service is at 91.7%. Public Works is at 80.9% at the 91.67% mark. Overall, the total Utility expense is at 85.5%. And as you can see with the revenue report we exceed the expenditures by one that number is

87.2%. So, we're still doing well in that area. Any questions?

ALD OSENGA:

On page 1, contractual services (*inaudible*).

PETE SCHIEL:

Elizabeth. Can you address this?

ELIZABETH KUBAL:

Yes, absolutely. It's the same situation as a city side, we had, you know, multiple bills from one year with us getting caught up happen in one year. So, we only budgeted for one year but we actually paid like one and a half years worth in one year.

PETE SCHIEL:

And then the contractual services?

ELIZABETH KUBAL:

Yes, so that that would be where we are paying in house counsel out of now and when we started the year, we did not have that line item there we had an employee salary, not a salary or contractual services. So that's why that line item is over for

PETE SCHIEL:

So, Kris ended up retiring, and then Mary Lou came in.

MAYOR WELLS-ARMSTRONG: Any other questions on the financials? Okay, we'll move on to Item 6 Old Business we have none. Okay, Item 7 is Unfinished Business.

UNFINISHED BUSINESS

ITEM 7A:

Stone Street Lift Station - Information only.

PETE SCHIEL:

This is something that Zach was working on. Zack, would you like to elaborate on that a little bit?

ZACH NEWTON:

The (*inaudible*) the concrete is deteriorating (*inaudible*).

PETE SCHIEL:

Once again, this is a quote to give us a ballpark. This is a process that will go out to bid. Keep in mind that they're going to be using a raven coating as Alderman Osenga, Zack and I had talked before the meeting. This is a process that I used about 25 years ago when we owned the Aroma Park lift station. And what they did is they pressure wash. Because at that lift station they have high levels of h2s. Because the pump station from the neighbor's house pumps into the next neighbor that neighbor pumps in the next neighborhood by the time it gets to the lift station that level

of h2s is so high that we could actually grab into the wet well, and the concrete crumbling. Stone Street is getting to that level because of the h2s levels, an eighth of an inch of ravens coating is equipped with the equivalent to an inch and a half, reinforced concrete. So, like I said its kind of a process that they've used at the Shedd Aquarium for some of their tanks, and some other high levels of h2s. They use this process. So, what we'll do is we'll write the bid spec around this ravens coating, and that will make sure that it's almost like a PVC product. So, it's almost like PVC instead of a concrete pipe and coating the walls with a PVC which is impervious to a lot of that corrosion. So, we just wanted to give you a heads up on that and basically shares some of those details, but that is one of the many projects that we have on our list to go out to bid for this process.

NEW BUSINESS

MAYOR WELLS-ARMSTRONG: Okay, moving on to New Business

ITEM 8A: ESU Continuous Spending for Fiscal Year.

PETE SCHIEL: So, with this. We've been working with CSL to ensure that all the revenue coming in, just today I confirmed some numbers with Ernie Lopez, which is really helping us from what we had budgeted for the projected and for what we had some good thing we ended up waiting. Today I actually got those numbers, Elizabeth I'll share with those with you tomorrow but basically that's what the objective is, is in order for us to get those final remaining numbers in. We wanted to go ahead and make sure that we were as accurate as profit possible, so we didn't have to do an addendum to the budget. Elizabeth would you like share any other items?

ELIZABETH KUBAL: Yes, just as time was coming up here we were waiting on those two major numbers, we just wanted to make sure we were being prudent and responsible, especially because one is a major revenue number, and obviously if we don't have our revenue said straight we can't possibly set an expenditure budget. So, it just felt like I said it was the most prudent thing to do. And that's why we supported doing this on the issue side this time we are 98% done. It's just these two major numbers really matter and we want to get it right.

PETE SCHIEL: Thankfully we waited like to the waste management number came in and actually flipped the bucket in the positive direction, which is looking really, really good now so I'm glad we waited for that number from Ernie today.

ALD CURTIS: On the Stonestreet expenditure would there be maintenance or repairs in our budget or would that be a capital expense?

PETE SCHIEL: I would say that's probably a capital improvement but we'll have to see what the liquidity and everything else that we've got going on. We'll have to take a look at that. And that's something we'll work with Elizabeth.

MAYOR WELLS-ARMSTRONG: May I have a motion to approve the continuous spending resolution for ESU?

ALD OSENGA: So move.

ALD SWANSON: Second.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Osenga and seconded by Alderwoman Swanson. Any discussion? Roll Call.

ZACH NEWTON: Ald Tall - Aye
Ald Prude - Aye
Ald Gall - Aye
Ald Osenga - Aye
Ald Swanson - Aye
Ald Curtis - Aye

ADJOURNMENT

MAYOR WELLS-ARMSTRONG: Motion carries. We have no need for Executive Session. Motion to adjourn?

ALD PRUDE: So move.

ALD GALL: Second.

MAYOR WELLS-ARMSTRONG: Motioned by Alderman Prude and seconded by Alderwoman Gall. All in favor?

ESU BOARD MEMBERS: Aye.

MAYOR WELLS-ARMSTRONG: Okay we are adjourned.